

January 13, 2021

Original Northwood Association

Open Board Meeting

January 2020

7:30pm start

Attendance: Richard Skolasky (President), Glenn Paisley (Vice President), Jenn Spratt (Treasurer), Margo Madsen (secretary), Mary Stevens (Covenant), Zhan Kaplan (Maintenance), Joe Mertz ( Safety), Jason Drennan (Social)

1. Review & Approve November and December Meeting Minutes
2. President's Report
  - a. Quarterly meeting in December has a disappointingly low community turn out. We need to increase our communications to increase involvement.
  - b. Northwood commons: Building will begin soon. We are still planning to put a neighborhood sign at Havenwood and Loch Raven.
  - c. Senator Mary Washington held the president's round table for the 43rd legislative district to update the community boards about happenings in annapolis and hear our concerns. Major concerns for all communities included speeding and pedestrian safety, "we buy houses" signs, and identifying parcels of land that could be repurposed for community spaces. Our community has very few vacant lots so that may not be useful for us. I will continue attending the round tables. Small groups will be formed for specific interests - I think our main focus is traffic calming so I will be joining that group.
  - d. The GNCA meeting was delayed and will be held this weekend.
3. Vice President's Report
  - a. Annual dues letters
    - i. Open up to suggestions of how to improve participation - both with the association and dues
      1. Last year it was helpful to have long term residents write letters endorsing the association.
      2. North vs south competition to host the block party.
      3. Please send us private message if you have an idea, but do not want to discuss during the meeting on [vicepresident@gmail.com](mailto:vicepresident@gmail.com)
  - b. ONA Board Google Drive
    - i. Consolidate documents and get rid of duplications
    - ii. Develop an organizational structure for the drive and create guidelines so we are not working over each other. Mary, Jen, and Richard will draft something for presentation at next month's board meeting.
    - iii. We have currently used 11.7g of the 15g given for free accounts
    - iv. We will need to archive and/or expand
  - c. Discuss upgrading to google suites
    - i. Check costs
    - ii. Upgrade will give up us more memory space
    - iii. Will allow us to record meetings for later viewing
  - d. Better broadcasting about meetings

- i. Will touch base with communications chair
- ii. Will set standing meetings to post on the website and nextdoor
- e. We may need to assign co-chairs to assure representation at board meetings

#### 4. Treasurer's Report

\*\*Screen shared

- a. As of end of December we have collected 16% of dues for FY 2020-2021
  - i. Southview is leading street followed by Roundtop and Roundhill
  - ii. We have collected \$280 this month in dues
  - iii. We have spent \$558 this month for general upkeep, the sign garden, and legal council
  - iv. Current balance is \$16,800
- b. In October we approved standing budgets for recurring projects - but larger purchases must be approved by board vote.
  - i. We have surpassed our maintenance budget
  - ii. Can the safety budget contribute to tree trimming project as it is primarily to improve street safety?
- c. Anything that "keeps up" the neighborhood can be reimbursed by GNCA
  - i. Does this include major landscaping?
  - ii. Need to verify parameters
  - iii. For purposes of our books - I would rather not factor in reimbursement but add it to our coffers as revenue for general dispersal - (Show our REAL need regardless of potential for reimbursement)

\*\*Rich agrees that this should be how the books are kept- board concurs.

#### 5. Communications Chair - Not in attendance.

#### 6. Covenant Chair

- a. In the last month (December 9, 2020 - January 12, 2021, the Covenant Committee and Board processed six (6) applications for Exterior Alterations. . Five (5) were approved - One (1) was denied:
  - 1221 Northview – Wrought Iron Front Porch Stair Railing – APPROVED
  - 4000 Loch Raven – Synthetic Slate Roof – APPROVED
  - 1004 Argonne – Replace Existing Synthetic Slate Roof with Asphalt/Fiberglass (AFG) Shingle Roof - DENIED
  - 1326 Northview – 42-Inch-Tall Picket Fence – APPROVED
  - 1250 Northview -Partial Sidewalk Replacement (Exposed aggregate) – APPROVED
  - 1204 Havenwood – Front Back and Basement Doors- APPROVED

#### 7. Maintenance Chair

- a. Estimate for work on argonne \$820 for tree pruning to increase view line
  - i. Same landscapers we used for the Northview project - Bob Jackson
  - ii. Limbing holly up will last for awhile due to growth pattern
  - iii. Not sure how much that will actually help view line

\*Zhan motions to have Bob Jackson complete the work on Argonne for \$820

\* Glen seconds. Put to vote - All in favor. Motion passes.

- b. Leaves are collecting in gutters and storm drains

- i. Host the GREAT STORM DRAIN CLEANUP - encourage people to go out and clean their closest storm drain.
- c. Community members have been reporting hearing/ feeling explosions and loud booms lately
  - i. Ryan Dorsey and Oddette Ramos have been notified and looped in BGE and DOT. They are looking into possible causes.
  - ii. If you feel or hear it please post on nextdoor.com with street name and time so that they can look for correlations.

## 8. Safety Chair

- a. Our main project is mirrors for the alleyways
  - i. We will be looking for preliminary options for locations and then reaching out to property owners to ask for allowance.
  - ii. Once potential locations are confirmed we will reach out to a contractor.
  - iii. Will reach out to community members who may be able to guide projects. Mary will share contact information.
  - iv. Email GNCA trustees if they have done similar work and get their suggestions
  - v. Richard - This project may be reimbursable through GNCA budget
  - vi. Could we potentially add speed limit signs to the same polls?
- b. One way alleys?
  - i. Our alleys are not city owned so technically it is up to us, however we would need majority consensus
  - ii. As it is not city owned, it would not be enforceable.
- c. Major Lufler's updates:
  - i. Monthly newsletters will be circulated and posted on nextdoor.com
  - ii. Monthly meeting will be hosted on January 28th @ 7pm
    - 1. Can forward invite and post on nextdoor if there is interest.
- d. Restriping on argonne has begun but is weather dependent so may have to wait until weather warms up for the process to continue. Collapsible polls are also on their way.
- e. A house on Argonne was hit, the car came into the dining room while the family was in the living room. There were no injuries. Odette Ramos got the family emergency housing . We started a community fundraiser and raised \$1,000 for the family. The campaign is now closed, but was a much appreciated effort from our neighbors and neighboring neighborhoods

## 9. Social Chair

- a. Nothing planned for the coming weeks. Hopefully regulations will relax and we can plan in person gatherings for spring and summer. Planning will be based on current covid numbers.
- b. There is a neighborhood book club on NextDoor.com
- c. Potential virtual events include:
  - i. Virtual wine and cheese night - Shopping lists would be distributed so there could be a shared tasting. The neighborhoods yearly wine and cheese night is usually in March.
  - ii. Support local/ neighborhood business by hosting virtual events based on local businesses.
    - 1. Tea purveyors- tea tasting
    - 2. Neighborhood chefs cooking demos
    - 3. Sip and paint
    - 4. Etc. have local businesses come up with tester packs
- d. Christmas gift exchange went well and received good feedback

Floor open to new business.

No new business.

December minutes will be approved via email to allow time for review.

Meeting adjourned 8:45pm

## Original Northwood Association Treasurer's Report, January 2021

### A. SUMMARY OF DUES PAYMENTS

Street	# of Houses	2020 DUES PAID (thru Sep 2020)		2021 DUES PAID thru 31 January 2021		
		Cumulative (corrected)	%	Cumulative	%	Current
Argonne	50	22	44%	15	30%	8
Deepwood	37	21	57%	17	46%	8
Eastview	10	5	50%	2	20%	2
Havenwood	19	12	63%	7	37%	3
Kelway	16	4	25%	5	31%	3
Loch Raven	15	8	53%	5	33%	1
Northview	70	34	49%	25	36%	16
Roundhill	33	17	52%	12	36%	5
Roundtop	8	3	38%	3	38%	1
Southview	39	17	44%	19	49%	8
The Alameda	57	17	30%	9	16%	4
Westview	41	23	56%	13	32%	10
<b>Totals</b>	<b>395</b>	<b>183</b>	<b>46%</b>	<b>132</b>	<b>33%</b>	<b>69</b>

### B. CURRENT MONTH BANK RECONCILIATION

Bank beginning balance (Checking & Savings combined)

\$16,789.29

**Revenues**

2021 Dues \$2,734.12  
 Administrative \$0.12  
 Social

Interest earned on Savings Account

**Total Revenues**

**\$2,734.24**

**Expenses**

Administrative  
 Communications  
 Covenant \$330.00  
 Maintenance \$2,534.25  
 Safety  
 Social  
 Contingency

Legal services  
 Northview ivy mitigation, Sign Garden landscaping balance

**Total Expenses**

**\$2,864.25**

Ending balance :

\$16,659.28

**Bank ending balance :**

Checking: \$ 4,014.12

Total: \$ 16,659.28 (Confirmed)

Savings: \$ 12,645.16

### C. YEAR-TO-DATE BUDGET ANALYSIS (FY 2021 running OCTOBER - SEPTEMBER)

Category	BUDGET / ANTICIPATED		ACTUALS		NET (Budget minus Actual)
	Expenses	Revenues	Expenses	Revenues	
Current Year Dues		\$7,200	\$0.00	\$4,460.89	(\$2,739.11)
Administrative	(\$100)	\$0	(\$40.00)	\$120.55	\$180.55
Communications	(\$500)	\$0	\$0.00	\$0.00	\$500.00
Covenant	(\$2,000)	\$0	(\$1,117.55)	\$0.00	\$882.45
Maintenance	(\$5,000)	\$0	(\$6,926.67)	\$0.00	(\$1,926.67)
Safety	(\$200)	\$0	\$0.00	\$0.00	\$200.00
Social	(\$3,000)	\$2,000	(\$936.00)	\$0.00	\$64.00
Contingency	(\$100)	\$0	\$0.00	\$0.00	\$100.00
<b>Totals</b>	<b>(\$10,900)</b>	<b>\$9,200</b>	<b>(\$9,020.22)</b>	<b>\$4,581.44</b>	<b>(\$2,738.78)</b>